**ELRICK PRIMARY SCHOOL PARENT COUNCIL MINUTES**

**Thursday 25th March 2021, 7.00 pm**

Location: via Microsoft Teams

Attendees: Claire Taylor (Chair), Nicola Johnston (Treasurer), Monique Blair (Secretary), Christina Daniel (Fundraising Co-Ordinator), Fiona Thomson (Head Teacher), Leah Robinson (Depute Head Teacher), Jenny Anderson (Depute Head Teacher), Cllr Ron McKail, Cllr Alastair McKelvie, Alessandra Savassi, Caroline Noble

Apologies: Lauren Wade (Vice Chair), Fiona Fitzgerald, Cllr Iris Walker, Cllr David Aitchison

**Review of the Minutes of the Last Meeting & Matters Arising**

The minutes were agreed to be accurate.

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| Ref No | Date Raised | Action | Owner | Status |
| 1119-01 | 12/11/2019 | Wording of Behaviour Policy – all staff have mow completed anti-bullying training. Policy review in progress. | Mrs Thomson | In progress |
| 1119-11 | 12/11/2019 | Purchase candy floss machine | Lauren Wade | On hold |
| 1219-04 | 10/12/2019 | Afternoon Tea – interest to be gauged | Class Reps | On hold |
| 0920-03 | 22/09/2020 | Crisp Bag recycling - investigate as to why this isn’t working | Jenny Anderson / Claire Taylor | On hold |
| 1220-01 | 10/12/2020 | Institute of Physics Grant still to be spent. Staff doing an audit of existing equipment. | Mrs Thomson | Open |
| 1220-02 | 10/12/2020 | Numicon Resources – approx £9200. Grant options to be investigated. | Fiona Fitzgerald | Open |
| 1220-03 | 10/12/2020 | Advise David and June Gordon Memorial Trust of the delay in purchasing the outdoor instuments | Fiona Fitzgerald | Open |
| 0221-01 | 04/02/2021 | Advice WECC on the status of the spend of their £500 donation towards picnic benches.  | Claire Taylor/Fiona Fitzgerald | Open |
| 0221-02 | 04/02/2021 | Investigate options for Elrick cookbook | Christina Daniel | Open |
| 0221-03 | 04/02/2021 | Investigate options for 40th anniversary Bag for Life | Claire Taylor | Open |
| 0221-04 | 04/02/2021 | Start advertising 40th anniversary and look at current pupils interviewing former pupils | Lauren Wade | Open |
| 0321-01 | 25/03/2021 | Men’s Shed to be approached to see if they can build picnic benches. | Fiona Thomson | Open |
| 0321-02 | 25/03/2021 | Teachers’ expenses to be passed to JA for verification and submission to PC for payment. | Jenny Anderson | Open |

**Head Teachers Report**

Purpose of the Report

The purpose of the report is to update the Parent Forum on key areas at Elrick School. This will include staffing, remote learning and engagement, school improvements, reporting to parent opportunities for families as well as any other relevant information.

Staffing

* This term has been challenging with several members of staff absent. We have been fortunate to get supply cover but struggled with the lack of consistency – this has made planning difficult.

School Improvements

The replacement roof has been confirmed with work starting on the temporary unit in term 4 and the main school building to be started during the Summer holidays and completed over the course of Term. Some practical issues still be resolved as classes will need to be relocated whilst work is undergoing. FT is awaiting confirmation of start dates, due to some delays in supply of material. The timing of this work is out with our control.

Reporting to Parent Opportunities

As part of being a parent at Elrick School we try to provide a range of opportunities for you to find out about your child’s learning both as an individual and as part of their class.

* Annual reports have been pushed back and are now planned to go out to parents on Friday 14th May. This is to allow staff the time to assess where children are with their learning and the progress made during the period of remote learning.
* SNSAs are planned to go ahead with P7 undertaking the assessments before Easter and P4 and P1 being implemented during April/May.
* Parent consultation meetings are now scheduled for the week beginning the 24th May – days/times to be confirmed.
* Microsoft Teams have been set up for all classes and engagement has been very positive (more details to follow)
* MarvellousMe will be rolled out from Nursery-P6

Remote Learning Engagement

We are delighted with the engagement with remote learning so far.

Please remember that if you do want to discuss anything about your child, please contact the school.

**Financial Report**



**Grants**

Grant applications have been paused until all grants already received have been spent.

**Fundraising**

* Elrick Cookbook – Christina is looking at options and putting together a template for recipes.
* 40th Anniversary Bag 4 Life – Claire is looking at options for the design and cost.
* Dress Down Day – Thursday 1st April. Theme to be Spring.

**Requests for Funding**

* Teacher’s £100 Allowance – Agreed that all staff will submit expense claims to JA to be verified before submitting to parent council for payment in an orderly manner.
* Grants 4 Schools Renewal - £118.80 approved
* Leading Parent Partnership Award & Wellbeing for Schools - £3,000 contribution approved

**Nursery Hours Questionnaire**

The majority of parents voted for 5 x ½ day sessions.

**Items Raised via Class Reps**

P6 Bikeability

School are looking into whether this will be able to go ahead with current restrictions. P6 parents will be kept informed.

Indoor Shoes

It has been suggested that pupils bring a pair of indoor shoes to change into given the increased time spent outside resulting in a lot of mud and dirt being brought into school. FT and JA advised that this would take up a lot of extra time every day and the school floors are an easily cleaned surface and are vacuumed/washed every day.

**AOCB**

None

**Dates of Next Meetings**

Thursday 6th May at 7pm via MS Teams

Thursday 17th June at 7pm via MS Teams