**ELRICK PRIMARY SCHOOL PARENT COUNCIL MINUTES**

**Thursday 4th February 2021, 7.00 pm**

Location: via Microsoft Teams

Attendees: Claire Taylor (Chair), Lauren Wade (Vice Chair), Nicola Johnston (Treasurer), Monique Blair (Secretary), Fiona Fitzgerald (Grants Co-Ordinator), Christina Daniel (Fundraising Co-Ordinator), Fiona Thomson (Head Teacher), Leah Robinson (Depute Head Teacher), Cllr Iris Walker, Cllr Ron McKail, Alessandra Savassi, Caroline Noble, Bruce Bain

Apologies: Donna Snowie, Cllr David Aitchison

**Review of the Minutes of the Last Meeting & Matters Arising**

The minutes were agreed to be accurate.

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| --- | --- | --- | --- | --- |
| Ref No | Date Raised | Action | Owner | Status |
| 1119-01 | 12/11/2019 | Wording of Behaviour Policy | Mrs Thomson | In progress |
| 1119-11 | 12/11/2019 | Purchase candy floss machine | Lauren | On hold |
| 1219-04 | 10/12/2019 | Afternoon Tea – interest to be gauged | Class Reps | On hold |
| 0920-03 | 22/09/2020 | Crisp Bag recycling - investigate as to why this isn’t working | Jenny Anderson / Claire Taylor | On hold |
| 1220-01 | 10/12/2020 | Institute of Physics Grant still to be spent. Staff doing an audit of existing equipment. | Mrs Thomson | Open |
| 1220-02 | 10/12/2020 | Numicon Resources – approx £9200. Grant options to be investigated. | Fiona Fitzgerald | Open |
| 1220-03 | 10/12/2020 | Advise David and June Gordon Memorial Trust of the delay in purchasing the outdoor instuments | Fiona Fitzgerald | Open |
| 0221-01 | 04/02/2021 | Advice WECC on the status of the spend of their £500 donation towards picnic benches. | Claire Taylor/Fiona Fitzgerald | Open |
| 0221-02 | 04/02/2021 | Investigate options for Elrick cookbook | Christina Daniel | Open |
| 0221-03 | 04/02/2021 | Investigate options for 40th anniversary Bag for Life | Claire Taylor | Open |
| 0221-04 | 04/02/2021 | Start advertising 40th anniversary and look at current pupils interviewing former pupils | Lauren Wade | Open |

**Head Teachers Report**

Purpose of the Report

The purpose of the report is to update the Parent Forum on key areas at Elrick School. This will include staffing, remote learning and engagement, school improvements, reporting to parent opportunities for families as well as any other relevant information.

Staffing

* At present there is no change to the current staffing;
* Staffing will need careful consideration with the First Minister’s announcement regarding the return to school for Nursery – P3 pupils.

School Improvements

Since the last Parent Council meeting, the school community has been working on the provision of high-quality remote learning. Staff have been exploring the different IT functions in order to provide an accessible platform for the delivery of online learning. Feedback has been sought from pupils, parents and staff to ensure plans and systems meet the needs and challenges faced by individual families.

The results from a very recent parent survey were predominantly very positive with valuable suggestions for improvement including. The survey closes today and once the feedback has been collated FT will share with the parent body.

Reporting to Parent Opportunities

As part of being a parent at Elrick School we try to provide a range of opportunities for you to find out about your child’s learning both as an individual and as part of their class.

* Annual reports are due to be issued this term but we are awaiting further guidance and these may need to be delayed until Term 4 due to the current situation
* Parent consultation meetings are scheduled for the end of this term, again TBC
* Microsoft Teams have been set up for all classes and engagement has been very positive (more details to follow)
* We are no longer permitted in the use of Seesaw and have recently procured MarvellousMe as a replacement which is to be rolled out from Nursery – Primary 6. Parental permissions have been requested to enable staff to set up classes in preparation for when we return to school. Intention to trial MarvellousMe with Nursery, P1 and P1/2 before rolling it out further.

Remote Learning Engagement

We are delighted with the engagement with remote learning so far. This week we have only had 3 pupils who have not accessed Microsoft Teams. Staff will contact families directly when concerns are highlighted.

Please remember that if you do want to discuss anything about your child, please contact the school.

**Financial Report**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
| **B/f 19/20** |  |  | **12028.21** |  |
|  | Values |  |  |  |
| Category | Sum of Incoming | Sum of Outgoing | **Balance** | **Detail** |
| Administration | - | 175.84 | - 175.84 | Domain name, Licence fee from Lotter |
| Amazon Smile | 59.22 |  | 59.22 |  |
| Bags2School | 183.20 |  | 183.20 |  |
| Donr Text | 10.12 |  | 10.12 |  |
| Dress Down Day | 351.52 |  | 351.52 |  |
| Easy Fundraising | 17.96 |  | 17.96 |  |
| Fundraising | 1,521.00 |  | 1,521.00 | Kiltwalk |
| Grant | 3,400.00 |  | 3,400.00 | £500 WECC, £1300 TE, £1100 DPD,  $500 Mary Salmond,  Abdnshire Council £343 |
| Halloween | 74.48 |  | 74.48 | Mrs Coney |
| P7 Football Donation |  | 15.43 | - 15.43 |  |
| Purchases for School | 343.35 | 5,447.69 | - 5,104.34 |  |
| Road Safety |  | 163.20 | - 163.20 | Education City During Lockdown, PrimEd Boxes, Playthings P1 |
| Smarties | 1,305.01 | 99.50 | 1,205.51 | Banners |
| Teacher exp 19/20 | - | 920.53 | - 920.53 | Late donations still to bank £47 |
| Xmas Cards | 2,429.60 | 12.95 | 2,416.65 |  |
| Xmas Dress Down | 239.65 |  | 239.65 | Further amounts still to clear |
| Xmas Fayre | 765.01 | 44.12 | 720.89 | Further £432 Donr Txt |
| Xmas Fayre stallholder | 150.00 | 10.00 | 140.00 |  |
| Xmas party |  | 197.47 | - 197.47 | Snacks |
| Grand Total | 10,850.12 | 7,086.73 | **3,763.39** | **Movement this year** |

**Grants**

Grant applications have been paused until all grants already received have been spent.

**Fundraising & School’s 40 Year Anniversary**

* Investigate options for an “Elrick Lockdown Cookbook” with recipes from Elrick families.
* New “Bag for Life” with a 40th Anniversary logo
* Begin to spread the word on Facebook about the anniversary. Look at the possibility of current pupils interviewing former pupils.

**Requests for Funding**

* Education City – 3 Year Deal of £892.50 per year. Approved.

**Local Authority Laptops**

There are 10 chrome books on order (funded by the parent council). Some devices have been received from the Connecting Scotland Project and have been allocated based on need (vulnerable children and those on free school meals). Not all devices expected have been received by the school.

**Home Learning**

The school is collating the results of the home learning survey and these will be published on the PC Facebook page.

**AOCB**

None

**Date of Next Meetings**

Thursday 18th March at 7pm via MS Teams